

POSITION DESCRIPTION

POSITION TITLE: Machinery Operator – Sports Turf Renovation

CLASSIFICATION: Gardening and Landscape Services Award

REPORTS TO: Operations Manager

APPROVED BY: Managing Director

DATE: December 2021

Turf Conditioning Services are seeking a Full-time Operator to work alongside our team in Turf Renovations across Victoria.

Specialising in **Turf Servicing, Turf Renovations and Turf Maintenance**, the family owned & operated business have been exceeding customer expectations for over 35 years. Armed with the latest machinery and the friendly expertise of owner/operator Greg Whiteley and his team, **Turf Conditioning Services** are fully equipped to handle any job or project requirements.

POSITION OBJECTIVE: To maintain open space and sporting ground turf, golf and bowling green areas in accordance with agreed standards and within safety guidelines.

TURF CONDITIONING SERVICES: Employees of (TCS) are recognised and rewarded on their contribution to customer service, commitment to teamwork, display of leadership and demonstration of initiative.

KEY RESPONSIBILITIES AND DUTIES:

Under the direction of the Operations Manager and the scope of work the Plant Operator will ensure:

- Plant Operator delivers work outputs in accordance with the work schedules agreed time frames and standards.
- Ensure turf areas to be maintained are inspected and clear of hazards and rubbish prior to commencing works.
- Ensure all works are undertaken in accordance with OH & S regulations and procedures, ensuring a safe workplace is maintained.
- Ensure the correct and timely completion and submission of all paperwork, including but not limited to Daily start card and plant checklists.
- Ensure plant and equipment procedures are adhered to and any faults/required maintenance are reported immediately to the Operations Manager.
- Routine maintenance is undertaken in accordance with approved checklist and procedures.
- Provide excellent client relationship communication with all internal and external customers.
- Contribute to a safe working environment by adhering Occupational Health & Safety Act 2004, regulations and client Occupational Health and Safety Procedures.
- Contribute to the effective protection of clients in accordance with TCS's risk management policy and procedures.
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ACCOUNTABILITY AND EXTENT OF AUTHORITY

- The incumbent is responsible for completing works to a high standard. This position works under general guidelines and schedules and procedures but must exercise discretion in the day-to-day performance of the work.
- The performance of this position will be evaluated on:

The proper use and maintenance of the plant and equipment utilised for maintaining open space areas and sporting ground turf, golf and bowling greens.

Adherence to appropriate written guidelines, schedules, and procedures applicable to maintaining open space areas.

JUDGEMENT AND DECISION MAKING:

Work is clearly defined with established procedures clearly understood. Some flexibility and originality in approach may be required, particularly when dealing with seasonal ground conditions.

KEY SELECTION CRITERIA;

Essential:

Ability to safely and confidently operate a range of ground maintenance plant and vehicles including but not limited to:

Tractors, corers, verti-drains, top dressers, scarifiers and positrack

Trucks and trailers

Experience in the completion of work schedules within agreed timeframes and to agreed standards.

INTERPERSONAL SKILLS

Strong verbal and written communication

Competent IT skills

A flexible approach to the workplace

Ability to work under pressure

Ability to work well within a team

QUALIFICATIONS

Current Medium Rigid Truck license – or willing to obtain

Minimum 3 years' experience operating a range of ground maintenance plant and equipment

Ability to communicate effectively

Ability to work without direct supervision and using initiative

Common sense approach to problem solving

Working with Children Check (WCC) and Police Check or willing to obtain

Fully COVID vaccinated

DESIRABLE BUT NOT ESSENTIAL

Certificate 3 in Turf Management

First Aid Certificate

Basic mechanical knowledge

EMAIL CV TO: admin@turfconditioningservices.com.au